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MINUTES

of

JOINT TRAINING COMMITTEE MEETING

27 April 1950

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Present: Messrs. [REDACTED]
 TRD. [REDACTED] was present for discussion of the first item.

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1. Memoranda submitted by [REDACTED] regarding ratings for psychologists and clerical slots for the Assessment Staff were considered. These memoranda will be submitted through the Joint Training Committee to ADSO and ADPC for approval and then presented to Management/CIA.

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After discussion of the advisability of including an item in the 1951 budget for possible wartime expansion of the Assessment Staff for use in recruiting defectors and Soviet agents overseas, it was decided that [REDACTED] should prepare a detailed plan for submission to ADSO and ADPC for approval. It was further agreed that a note indicating such a possibility should be included in the budget if Mr. [REDACTED] budget officers for OPC and OSO respectively, feel that it should be inserted at this time.

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2. OSO and OPC will submit their training estimates for the coming year at a later date; this item was not discussed at the meeting.

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3. In the past TRD has operated through Mr. [REDACTED] OSO, to obtain books, periodicals, etc. from the CIA library. [REDACTED] suggested that in order to expedite receipt of such materials TRD procure them directly from the Library. Mr. [REDACTED] agreed that this was the procedure to follow. Mr. [REDACTED] stated he saw no objection providing due care was exercised in ordering; however, he would wish to consult with Mr. [REDACTED] before he gave a definite answer. Mr. [REDACTED] further stated he would check with the CIA library in order to have a representative from TRD placed on the Document Procurement Committee of OSD.

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4. Consideration was given to the possibility of obtaining assistance from ORE for the production of training aids for TRD. It was suggested that five persons come in on Saturday mornings to assist in the preparation of graphs, charts, etc., from sketches which will be made by TRD personnel.

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[REDACTED] of ORE has indicated a willingness to come in on Saturdays to supervise the preparation of such aids. It was felt by [REDACTED] and [REDACTED] that if such personnel are especially cleared for this type of work and, in addition, receive a security briefing by [REDACTED] OSO and OPC would have no objections to this plan. TRD will submit a memorandum through ADSO and ADPC to ORE requesting such assistance.

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5. A chart for use in rotation of TRD personnel was exhibited, indicating length of service with the Agency, overseas and headquarters experience, date of assignment to TRD, etc. Extracts of this chart indicating date available for reassignment of certain TRD personnel will be sent to EXO/OSO and COS/OPC.

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6. A memorandum from Mr. [REDACTED] suggesting administrative training for OPC on-the-job personnel and Mr. [REDACTED] comments were submitted to the Joint Training Committee. Mr. [REDACTED] requested these memoranda in order that he might consider the matter further. He also requested that Mr. [REDACTED] meet with Mr. [REDACTED] to discuss the matter in detail.

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7. Reconsideration was given to the scheduling by TRD of personnel into SIS, Industrial College and War College instruction. [REDACTED] suggested that if TRD handled such enrollment it would then have complete training records on all personnel. The selection of the personnel to attend such instruction would be left to ADSC and ADPC, but TRD would enroll the student and maintain the records. Mr. [REDACTED] suggested that an arrangement might be worked out with SED whereby complete training records might be maintained. Mr. [REDACTED] stated SED is presently working up a new machine records system. It was the opinion of Mr. [REDACTED] and Mr. [REDACTED] that much work might be saved TRD if it did not keep its own card records but rather worked with SED. They requested that TRD meet with Mr. [REDACTED] to see what arrangements might be made to adapt their card system to TRD needs.

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8. The matter of briefing of wives of overseas personnel was considered. Mr. [REDACTED] stated that Colonel [REDACTED] was interested in receiving more details about the mechanics of such a program. Mr. [REDACTED] wondered if it wasn't an operational problem. [REDACTED] stated he believed the implementation should be handled by the planning and operational branches but that TRD would lay on the actual training. Mr. [REDACTED] agreed to this idea and will discuss it further with the planning staff. It was decided that this matter will be taken up in detail at the next Joint Training Committee meeting.

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9. A report of Mr. [REDACTED] recent trip to Fort Leavenworth, Kansas was distributed.

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